



Grower Excursion Checklist – For Schools

School	
Date and time	
Location (Address of farm or business)	
Onsite contact	
Travel details / parking information	
Excursion description and outcomes, in relation to your Pick of the Crop School Action Plan	The excursion will connect the school with local growers or producers for students to: • •
WH&S requirements (tick to acknowledge)	☐ Students will need closed in shoes, hats, sunscreen, water. ☐ Students may be asked to use hand sanitiser, ear/hair nets, shoe covers. ☐ Students may be walking on-farm through crops, uneven surfaces. ☐ Students may be in close proximity to bodies of water. ☐ Students may be in close proximity to roads and cane railway tracks and may need to cross busy roads. ☐ Students may be in close proximity to stationary and moving machinery. ☐ Students may see cropping, packing sheds and production areas which may be operating. ☐ Students may be touching, tasting fresh produce and will need to notify site of any food/nut allergies. ☐ Bees, nuts and other insects/reptiles may be on farm (if appropriate). ☐ School to bring first aid kit.

Contact details for the excursion.

Name	Company	Contact numbers (mobile and landline)	Email address

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Media and consent.

Photos of students on the farm may be taken for use by key Pick of the Crop stakeholders (e.g. Health and Wellbeing Queensland (HWQld); Bundaberg Fruit and Vegetable Growers; etc). Photos may be used on social media and will acknowledge the farm for their in-kind contribution. Please consider having parents sign a HWQld media consent forms prior to the excursion. If your school publishes any social media posts, please tag the farm(s), Pick of the Crop, HWQld and other partners.

If there are any concerns, please notify the farm, partner, or stakeholder.

Run sheet.

Time	From	To	Notes
			Arrive:
			Tour:

List any specific topics to be covered by the grower excursion.

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Additional information that needs to be known.

Location map [Insert/attached]

For more information on Pick of the Crop, see www.hw.qld.gov.au/pick-of-the-crop

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