

2025 Health and Wellbeing Community Grants

GUIDELINES



Acknowledgement of Country

Health and Wellbeing Queensland (HWQld) respectfully acknowledges and recognises Aboriginal and Torres Strait Islander peoples as the Traditional Owners and Custodians of the lands, winds and waters where we live, learn and work.

We pay our respects and acknowledge the important role of Elders, past and present, for they hold the memories, the traditions, cultures and aspirations of Australia's First Nations peoples, and have taken on the responsibility to protect and promote their culture and leave a legacy for future Elders and leaders.

We acknowledge any Sorry Business that may be affecting individuals, families and communities.

We promise to be respectful, take lead from the community and walk together with Aboriginal and Torres Strait Islander peoples, communities and organisations in our journey to better health.

We recognise that Aboriginal and Torres Strait Islander culture is rich and diverse and that we, as an agency, have a responsibility to facilitate efforts that account for this to ensure equity for all.

We celebrate Aboriginal and Torres Strait Islander history, in particular the strength, resilience and courage which has occurred over time and now inspires current and future generations to create a healthier Queensland.

Disclaimer

HWQld has taken reasonable steps to ensure the 2025 Health and Wellbeing Community Grants Guidelines ('Guidelines') are correct at the time of publication. Submission of an application does not guarantee funding, and any direct or consequential loss or damage suffered because of reliance on this publication is the user's sole responsibility.

The costs of preparing an application are borne by the applicant and successful funding does not indicate support for future applications to HWQld.

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1. Background

Health and Wellbeing Queensland (HWQld) is Queensland's dedicated Prevention Agency committed to creating a healthier and fairer future for Queensland. HWQld's [2023-2027 Strategic Plan](#) aims to drive change to address the preventable burden of disease, with a focus to reduce the impacts of chronic disease especially for those who are experiencing poor health due to circumstances beyond their control. We do that by working with government, communities and other sectors to change the environments people live in to help create a healthier and fairer Queensland.

The 2025 Health and Wellbeing Community Grants (Community Grants) form a part of **HWQld's Grant Program**. Community Grants provide a valuable opportunity to improve health and wellbeing outcomes and benefit communities across Queensland. Together, we have a chance to create lasting change for the next generation, where every Queenslanders can live their best life, regardless of where they are in our State.

Grant opportunity	Purpose	Total funding pool (excl. GST)	Value of each grant (excl. GST)
2025 Health and Wellbeing Community Grants	Support community-led activities	\$400,000	\$5,000 to \$20,000

Further information

For more information on other HWQld Grant Program opportunities, please visit the [Health and Wellbeing Queensland website](#) or contact the Grants Team at grants@hw.qld.gov.au.

2. About the Community Grants

Aim

The aim of the **Community Grants** is to encourage and support community-led projects across Queensland to improve health and wellbeing within the community.

Focus

You are strongly encouraged to consider at-risk priority populations when developing your application. These may include, but are not limited to:

- Aboriginal and Torres Strait Islander peoples
- People experiencing social or economic disadvantage
- People living with disability
- People from culturally, linguistically and/or spiritually diverse backgrounds, including recent migrants and refugees
- People who identify as LGBTQIA+
- People living in rural areas of Queensland
- People living in remote regions of Queensland.

Objectives

The objectives of the **Community Grants** are to:

NUTRITION	Increase knowledge of nutrition and empower people and communities to increase consumption of vegetables and fruits, and support people to maintain a healthy weight to meet recommendations in the Australian Dietary Guidelines (2013) and Infant Feeding Guidelines (2012) .
PHYSICAL ACTIVITY	Improve opportunities and access to increase levels of physical activity and support people to maintain a healthy weight to meet the relevant national Physical activity and exercise guidelines for their age group .
SLEEP	Promote better sleep to increase the proportion of Queenslanders meeting the sleep and sedentary recreational screentime recommendations in the Physical activity and exercise guidelines and the Australian Sleep Health Foundation recommendations .
WELLBEING	Facilitate projects and activities to support wellbeing, including emotional, social, psychological, mental, spiritual and cultural wellbeing, and create community connectedness to align with the Queensland Children's Wellbeing Framework and HWQld's Wellbeing Approach .
HEALTH EQUITY	Facilitate improved access to health services and resources when and where Queenslanders need them, with a focus on promoting health equity.

Expected Outcomes

The Community Grants focus on achieving specific, measurable outcomes that demonstrate real impacts from the funded projects. This way we can track and report on the impact of the grant program, and answer the question of ‘did our grants make a difference?’

Outcomes refer to the quantifiable results or changes achieved through each funded project (such as 90% of attendees reported improved skills or greater knowledge; increased access to healthy food, improved sleep outcomes linked to reduced screen time etc).

Projects should be designed with clear outcomes in mind and supported by appropriate monitoring and evaluation.

Key funding details

Total funding pool:	Up to \$400,000 (excluding GST)
Individual grant value:	\$5,000 to \$20,000 (excluding GST) Funding is for one-off, time-limited projects and not intended for ongoing funding.
Project timeframe:	1 year
Project delivery start date:	1 January 2026
Project delivery end date:	31 December 2026 Proposed projects must be completed within the grant delivery period unless an extension has been approved by HWQld.
How many applications:	An organisation may submit up to two grant applications. Each application must be for a different project with different aims, objectives and expected outcomes.

Key dates

Community Grants funding is awarded through an online application and assessment process. Indicative timeframes for this round are outlined below:

Stages of the Community Grant process	Dates
Applications open	Tuesday 1 July 2025 at 9am AEST
Online information forums	Tuesday 8 July 2025 at 12 noon to 12.45pm Wednesday 9 July at 5 to 5.45pm
Applications close	Tuesday 29 July 2025 at 2pm AEST
Application assessment (i.e. eligibility check, assessment, moderation and approvals)	August- October 2025
Applicants notified of outcome	Mid November 2025
Contract executed with HWQld	November 2025
Delivery of funded projects	1 January to 31 December 2026
Progress Report	Mid-point of your Project
Final Report and Acquittal	30 days after your Project End Date

3. Eligibility

HWQld can only consider applications that meet all eligibility criteria listed below and in the application form.

Who is eligible to apply

- a not-for-profit or charitable organisation (as defined by the [Australian Charities and Not-for-profit Commission](#))
- an incorporated association that is either based in Queensland or has a branch in Queensland
- an Indigenous Corporation (registered with the [Office of the Registrar of Indigenous Corporations](#))
- a Queensland local government authority
- State and independent schools
- a Queensland State School Parent and Citizens' Association (P&C) or a non-state school Parents and Friends Association (P&F).

AND

- have an [active ABN](#)
- have been operational in Queensland for at least 12 months, and deliver services or support to the Queensland community
- have (or agree to obtain) the appropriate type and level of insurance for the proposed activities
- not have any outstanding contractual or financial obligations (including reports, acquittals) for any HWQld or Queensland Government-funded projects/programs
- be willing to agree to the terms and conditions of the new agreement; and
- be able to enter into a legally binding and enforceable agreement with the State of Queensland.

Who is not eligible to apply

You are **not eligible** to apply if your entity is:

- a for-profit entity
- a sole trader
- a trust
- an unincorporated Association
- an individual, or an organisation applying on behalf of an individual (as an auspice)
- a Commonwealth, State or Territory government department or agency (except Queensland schools)
- based interstate or overseas
- involved with the tobacco and/or vaping industries*
- an organisation with outstanding contractual or financial obligations (including reports, acquittals) for any HWQld or Queensland Government-funded projects/programs; or
- an applicant/organisation subject to current or impending legal action which could impact its financial viability.

**HWQld, will not award funding if any individuals, organisations or project partners named on the application have received money, revenue or other benefits from the tobacco industry or associated organisations. Please note that e-cigarette and vape companies are also considered tobacco companies for the purpose of this grant round.*

If your **organisation** does not meet all eligibility requirements, you may be able to work with an eligible organisation (under an auspice arrangement) to deliver a project.

What is auspicings?

An auspice body takes responsibility for all legal and financial obligations, including how the grant funding is spent and ensuring the funded activity is completed and acquitted in time.

Auspice bodies submit the application on behalf of the applicant and complete certification of the application form.

Who can be auspicings?

HWQld permits auspicings for applicants who:

- do not have an ABN
- are seeking to increase their grant writing and administration skills by working with an auspice body
- are unable to meet their obligations under the funding agreement without the support of an auspice body

Eligible grant activities

The proposed project must demonstrate:

- a **clear benefit to the community** in alignment with one or more of the five **objectives** (see [Objectives](#)); **AND**
- the intended project outcomes (short-term and/or long-term) must:
 - **address identified community needs**, contributing to solutions that support and/or build momentum for more sustainable, long-term change in community health and wellbeing
 - **identify and respond to a gap or emerging opportunity**, demonstrating how the project will bridge this gap to enhance community outcomes.

Applicants are encouraged to collaborate or partner with other organisations, including local community groups, local councils and/or the not-for-profit sector, to enhance the project's design, reach and overall impact. Partnerships can strengthen program delivery, leverage expertise, and improve long-term sustainability.

Ineligible grant activities

Grant funding cannot be used for:

- projects outside of Queensland
- projects with existing funding for the same activities and timeframe. However, extensions of previously funded projects that expand to a new cohort or geographic region may be considered
- product branding, advertising or promotion not related to the project
- projects that support or oppose a political organisation or involve political or lobbying activity
- primarily commercial or fundraising ventures
- projects that have already started unless the proposed activities include strategic expansions or new/innovative additions to the existing program of activities
- projects requiring ongoing funding from the Queensland Government
- projects considered to be the core responsibility of other Commonwealth, State, Territory or Local Government bodies.

Please contact the HWQld Grants Team via grants@hw.qld.gov.au or (07) 3234 9904 if you have any questions about the eligibility of your proposed project. Please note we can only provide generic advice or guidance and cannot provide significant input or assessment of your application prior to submission.

Eligible expenditure

The applicant can only spend the grant on eligible expenditure according to the approved budget in the application.

Eligible expenses

- non-recurrent staff salaries, wages and on-costs that can be directly attributed to the provision of the project (i.e. are not considered business-as-usual)
- training for paid and unpaid staff, including committee members and volunteers, that is relevant, appropriate and in line with the grant program objectives
- operating and administration expenses directly related to the project (must be project-specific and not part of business-as-usual expenses)
- project-specific costs or activities
- participant food and non-alcoholic-/non-sugar sweetened beverages for community engagement activities
- awards/trophies (cannot be alcohol, fast food vouchers or unhealthy foods such as chocolates)
- guest speaker fees, travel (within Australia only) and accommodation
- consultant and contractor fees directly related to the project
- equipment and materials directly related to the project
- staff travel and transport assistance for project attendees (to reduce barriers)
- evaluation of the funded project and/or to explore options for future sustainability and ongoing viability.

If the application is successful, HWQld may ask the applicant to verify project costs provided in the application.

Ineligible expenditure

Grant funding cannot be used for:

- the purchase of real estate or vehicles
- equipment and materials not directly related to the proposed project
- infrastructure or major capital works expenditure
- funding of retrospective costs (i.e. items purchased before the project delivery start date)
- costs incurred in the preparation of a grant application or associated documentation (i.e. grant writing fees or auspicing agreement preparation)
- ongoing operating expenses or 'business as usual' expenses not specifically related to the project (e.g. outgoings such as utility costs or rent; general operational wage-related costs such as administrative support; online costs such as internet connectivity; accounting or legal advice) not directly related to the proposed project
- overseas travel
- public liability and other insurances
- gifts or donations (excluding awards/trophies as listed above in 'Eligible expenditure')
- tertiary level education qualifications (i.e. enrolment costs of a diploma or degree at a tertiary level)
- fundraising activities (Note: events that support the delivery of the proposed project are eligible, however, events delivered in isolation and without connection to the activities are not eligible for funding) purchase of alcohol, or purchases that will require a liquor or gaming licence
- Auspicing fees.

4. How to apply

1. Read these Guidelines carefully to understand the eligibility and requirements.
2. Consider attending an Online Forum (as detailed below) to learn more about the Community Grants and the application process.
3. Discuss your ideas with potential partners, stakeholders and colleagues, and gather any data and supporting materials for your application.
4. Register and complete the online application form via the [SmartyGrants online portal](#).
5. Contact the HWQld Grants Team on grants@hw.qld.gov.au or (07) 3234 9904 if you have any general questions before submitting your application.
6. Submit your application before the deadline, ensuring:
 - a. all sections of the online application are completed and required attachments are uploaded.
 - b. the application is approved by an officer that is legally authorised to submit applications on behalf of your organisation or another relevant position (e.g. Chief Executive, President, Chairperson, Treasurer or Secretary of your management committee/board).

Please note:

- A separate application must be submitted for each proposed project.
- Applications are due by 2pm (QLD time) on the closing date as outlined in the key dates section of these Guidelines. Late applications cannot be accepted.
- Applications cannot be changed after submission.
- Incomplete applications will not be assessed.
- We recommend you avoid submitting at the 'last minute' in case of technical issues. If you do experience technical difficulties at any time, please contact the SmartyGrants Help Desk on (03) 6237 0456 or the HWQld Grants Team as soon as possible.

Online forums

Two free online forums will be held virtually via Microsoft Teams to support any organisations interested in applying for a 2025 Community Grant. Each forum will include an overview of the application process, the application form and the Guidelines. Participants are encouraged to ask questions. A Q&A summary will then be published on the [HWQld website](#) to ensure equal access to information.

Online forum 1: Tuesday 8 July at 12 noon (approx. 45 minutes)

Online forum 2: Wednesday 9 July at 5pm (approx. 45 minutes)

Please note forums will not be recorded to protect participant privacy.

You can register at the [Health and Wellbeing Community Grants webpage](#).

Regulatory requirements

Before submitting your application, please consider all relevant regulatory requirements and ensure compliance, if applicable, including but not limited to:

- Working with children, and child and youth risk management strategy requirements as outlined by [Blue Card Services](#);

- Disability worker screening and related requirements as outlined at <https://www.workerscreening.qld.gov.au/>
- The principles of the Human Rights Act 2019 to respect, protect and promote the human rights of participants. (Visit <https://www.qld.gov.au/law/your-rights/human-rights-for-more-information>)
- [National Statement on Ethical Conduct in Human Research 2023](#)*.

** While the ethics laid out in these guidelines are specific to research, the ethical standpoint is applicable to other human interaction as well, including that of community-based activities.*

It is your responsibility to ensure you meet all necessary/required approvals and insurance.

Proposed projects are not required to have received all necessary/required approvals at the time of submission. Time to obtain relevant approvals must be factored into the project's timeline and, where required, approvals must be obtained prior to commencing the project or activity.

Other funding

HWQld encourages co-funding and collaboration with community partners, local councils, and/or the not-for-profit sector, where possible, to assist in project delivery.

Applicants must disclose whether any aspect of the proposal for this grant has either:

- received funding through another Queensland Government funding program or other funding body; or
- been included in an application for funding through another Queensland Government funding scheme or with another funding body that may currently be under consideration.

Where there is a potential funding overlap, applicants will need to demonstrate how the Community Grant will either accelerate project roll-out and/or expand on the scope/activities being funded through the other funding sources.

Where an applicant has applied and is successful in securing funding under the Community Grant and another Queensland Government opportunity/funding body, one grant will need to be relinquished if the project scope is the same or substantially similar.

Partnerships and letters of support

Applicants should consider partnering with other organisations to improve project design and delivery to strengthen outcomes. The contribution of partners could take several forms, including, but not limited to contributions of:

- in-kind (non-financial) support through expertise, skills, guidance, marketing, resources and/or venues
- cash to support the project
- management or assistance in the execution of the project.

Letters of support should be included in your application from your confirmed partners, including:

- details about partner organisations (if applicable), including key contacts
- nature of co-contributions (cash or in-kind)

- how the proposed project will benefit from the partnership
- how the community will benefit from the partnership.

If you are seeking an appropriate partner for your grant idea, you could consult with your local network, local council, or local not-for-profit organisations listed on the Australian Charities and Not-for-profits Commission organisation list via the [ACNC website](#).

5. Conflicts of interest

Any conflict of interest (actual, perceived or potential) must be declared and managed to ensure they do not impact grant delivery and/or the reputation of the Community Grants. Declarations should be made on [Conflict of Interest - Declaration and Management form](#) when they arise during the application or project delivery stages. Please contact the HWQld Grants Team on grants@hw.qld.gov.au if you have any questions.

Please note that a declared conflict of interest does not automatically preclude the applicant from being eligible for funding. HWQld will assess all declared conflicts of interest on a case-by-case basis.

When a conflict-of-interest declaration and management form is submitted, HWQld will assess the declaration and management plan, and communicate the outcome of the assessment as soon as possible.

How applications will be assessed

Assessment can take several weeks to ensure a thorough, fair and equitable decision.

Assessment stages	Detail
Preliminary eligibility check	A preliminary eligibility check to eliminate any applications that do not meet the eligibility criteria.
Panel assessment	<p>Grants Assessment Panel members (the panel) will independently assess each eligible application against the Assessment Criteria (see Appendix A) and rank them in order of merit on a recommendations list. During assessment, Panel members may also note considerations to be discussed at the moderation meeting, including:</p> <ul style="list-style-type: none">• the clarity, feasibility, and overall quality of the project plan and budget justification• the demonstrated commitment of in-kind resources or other forms of support from the applicant, partners or other sources• similarities or duplication with other applications received from the same or nearby area• If applicable, considerations for activities engaging with Aboriginal and/or Torres Strait Islander communities as per Appendix B.
Moderation meeting	<p>The merit of each application will be discussed at a Grants Moderation Meeting. Moderation will also consider a range of factors including:</p> <ul style="list-style-type: none">• previous service delivery or performance• geographical spread of applications across Queensland• distribution of applications across each funding Objective category (see section 2)• diversity of target audiences, with consideration of priority populations (see section 2)

	<ul style="list-style-type: none"> the potential sustainability or longevity of the project beyond the funding period.
HWQld Chief Executive Officer approval	The Panel Chairperson will provide a final Recommended Funding List to HWQld's Chief Executive Officer for consideration and approval.
Application outcome	Successful, unsuccessful and ineligible applicants will be notified via email.

Funding decisions

Applicants will be notified via email of the outcome. Please note:

- Applications may be awarded full or part funding. Where part funding or a reduced project plan is recommended, HWQld will contact the applicant to confirm a revised project is still feasible.
- All funding decisions are final.

Successful applicants will then receive a Short Form Agreement (Agreement) to be signed by the organisation's authorised representative and returned to HWQld by the due date.

Successful applications will also be published on the [HWQld website](#).

Unsuccessful applicants may request feedback by emailing the HWQld Grants Team. HWQld will aim to provide feedback within one month of the request, subject to the volume of requests and other contracting priorities.

Evaluation process

HWQld is committed to continuous improvement across its Grants Program, with evaluation playing a central role in ensuring the Grants Program operates effectively and achieves its intended outcomes.

Evaluation will be embedded across both the grants process and funded project delivery, with a focus on learning, accountability, and impact outcomes. Key elements include:

- Applicant feedback:** Feedback will be collected from applicants at the completion of the Grants process to help the Grants Team to improve future grant application processes.
- Project outcomes:** Expected outcomes and evaluation methods must be included in each applicant's Project Plan as part of the application form, and actual outcomes will be reported in the Final Report at the end of the project.
- Reporting:** This process aims to assist HWQld reporting on the overall objectives and impact of HWQld's Grant Program.

6. Successful Grant Applications

Key actions relating to a successful application

ACTION	DETAILS
Before the start of the project	
Enter an Agreement with HWQld	You will receive a Short Form Agreement, which includes the agreement particulars, your Application and the Short Form Terms and Conditions. You must comply with the requirements and conditions of the Agreement and return a signed copy to Us for countersigning.
Read the Terms and Conditions and Guidelines	It is important to familiarise yourself with the Terms and Conditions and to re-read the Guidelines to ensure you understand the funding and service delivery requirements. Questions are always welcome to grants@hw.qld.gov.au
Review the Communications Kit	You will receive a Communication Kit to support your project delivery. It will assist you and us in showcasing your project throughout the contracted period.
Confirm your insurances	You will receive a form in SmartyGrants to submit your current Public Liability insurance and any other relevant insurance.
Ensure any relevant approvals or regulatory requirements have been met	It is important to ensure you comply with all relevant requirements as mentioned in Section 4 – How to Apply.
Don't make any grant-related purchases until your Agreement is signed	You must not pay for grant-funded activities before entering into the Agreement.
During the project	
Keep your project on-track	You must start your grant-funded activities as per the listed Project Start Date listed in your Agreement.
Only use funding in line with your Agreement	You must only use the grant funding for eligible costs as detailed in your budget and Agreement.
Acknowledge your HWQld funding	A Communications Kit will be provided to ensure you include the HWQld logo on all promotional material, resources and products from your project.
Invite HWQld to any project-related events and activities	HWQld welcomes opportunities for our Chief Executive Officer or a HWQld representative to participate in and support any funded project activities or events. Invites can be sent to grants@hw.qld.gov.au .

Submit your Reports	Reporting templates for the Progress Report and Final Report and Acquittal will be uploaded to your SmartyGrants account. We encourage you to familiarise yourself with the templates, so you are aware of the required information. Let us know at any time if you have any questions about Reporting.
Notify HWQld of any changes to your details	Please send an email to grants@hw.qld.gov.au if there are any changes to your project personnel, address or contact details.
Submit any relevant Variation Requests	A Variation Request Form in SmartyGrants will be available should you wish to request a variation to your project (i.e. extending dates, changing project plan details, locations, budget allocations or other particulars). HWQld will review your request and provide approval, if appropriate. You must not change your project until approval is received. Not receiving approval or notifying HWQld is in breach of the Agreement and may require you to return part or all funding.
Provide material for our social media channels	We welcome any submissions at any time to promote your project through our social media channels. Please send details, photos or videos to grants@hw.qld.gov.au or call us to discuss any opportunities.
Let us know if something unexpected happens	If something unexpected happens (such as a weather event, community matter or a major disruption to your services) please contact us to discuss. We are always here to support you.
Your feedback is important	If you have any concerns in relation to your grant, please let us know by email to grants@hw.qld.gov.au .

Grant Closeout and after the Grant ends

Submit your Final Report and Acquittal	You must submit your Final Report and Acquittal via SmartyGrants by the Due Date in the Agreement. This will confirm how the funding was spent and detail all purchases relating to the original application. The template will be uploaded upon commencement of your project to ensure you are familiar with the type of information required. The report will also include evaluation of your project and its outcomes.
Keep in touch	We are always interested in hearing about your activities and other projects that support the health and wellbeing of Queenslanders. Please keep us informed, especially if you have future outcomes associated with the impact of your grant.

7. Communications

Project launch and promotion

It is a condition of grant funding that the applicant:

- notifies HWQld of any planned formal launch event (including commencement and completion ceremonies) at least two weeks prior to any event; and
- acknowledges the contribution of HWQld on all project-related communications, media and promotional materials.

Successful applications may be advertised in HWQld publications and website. An applicant must inform HWQld if the organisation does not want their contact information made public at the time of notification of the award.

Communication kit

To assist the applicant in sharing any updates and news on their funded project with HWQld and through social media posts, the applicant will be provided with a Communication Kit that will offer ideas, hashtags and support materials to assist the applicant with spreading the message. This document will be provided to the applicant with the Agreement.

Confidentiality, privacy and use of information

HWQld is committed to protecting the privacy of individuals through the protection of the personal information it holds. HWQld collects, stores, uses and discloses personal information responsibly and transparently to conduct business. HWQld is required to comply with the [Information Privacy Act 2009](#).

HWQld collects the minimum personal information to enable it to contact an organisation and to assess the merits of an application.

Any application information will be stored on a database that will only be accessed by authorised personnel and is subject to privacy restrictions. The information will only be used for the purpose for which it was collected.

It is the applicant's responsibility to gain approval from individuals, organisations and partnering organisations before including any personal details within applications. You must ensure they are aware information is being supplied to HWQld.

During the application process on SmartyGrants, you will be asked if you consent to contact information in the Form being stored on the above-mentioned database to be used by HWQld to send information relating to initiatives or additional funding programs with objectives in line with the Community Grants Program and/or HWQld objectives. We may share information with other State entities, the Minister for Health and Ambulance Services and their staff or Members of Parliament for other purposes including government administration, service delivery, or as otherwise authorised or required by law.

Complaints

Application **decisions** are final and cannot be appealed. However, if the applicant has any concerns in relation to the application and/or assessment **process**, they may raise them in writing by email to info@hw.qld.gov.au.

Contact Details

Any grant enquires can be sent to the HWQld Grants Team:

Email: grants@hw.qld.gov.au

Phone: (07) 3234 9904

Post: Grants Team, Health and Wellbeing Queensland, PO Box 1419, MILTON QLD 4064

APPENDIX A – Assessment Criteria

Criteria	Assessment Criteria	Weighting %
1. Alignment and fit	Relevance <ul style="list-style-type: none"> Project aligns with HWQld's aim and priorities Project considers and appropriately engages with priority populations Project contributes to meeting the objectives of the grants round Need <ul style="list-style-type: none"> The community need and priorities have been clearly demonstrated, for example: It fills an identified gap; It will contribute to or enhance important work in another area; It will complement (not duplicate) other initiatives; It will add unique value 	20%
2. Impact	Value for money / effort <ul style="list-style-type: none"> This project is likely to deliver a strong return on investment and represents good value for money The project demonstrates potential for medium and long-term impact beyond the funding period Reach and population focus <ul style="list-style-type: none"> The expected benefit or positive impact on the target priority group/s, or capacity of community stakeholders to work with or support them has been identified and clearly described 	20%
3. Difference	Collaboration <ul style="list-style-type: none"> Efforts have been made to identify key stakeholders relevant to addressing the identified need/s, e.g. target audience, partner organisations, etc. Community voices, relevant stakeholders and key contributors have been meaningfully engaged - for example to inform the design, implementation, delivery or evaluation of the project. Innovation <ul style="list-style-type: none"> Project demonstrates a new or different approach, process, partnership or audience. Alternatively, it adapts or enhances an existing approach in a way that brings added value or relevance to the community 	20%
4. Feasibility	Capacity and capability <ul style="list-style-type: none"> Applicant organisation (in collaboration with any identified partner(s)/stakeholders) has the demonstrated capacity and capability to deliver the proposed project Expertise, skills and resources are appropriate to deliver the project including experience in effectively developing, delivering, managing and monitoring activities Feasibility and readiness <ul style="list-style-type: none"> Project objectives, plan, outputs and outcomes are clearly defined, well considered, and achievable Identification and/or receipt of necessary regulatory and/or community-based approvals, if applicable Ability to effectively deliver the project and complete within the required timeframes Budget and timeframe are realistic for the scale and scope of the project (i.e. items appropriate in relation to the proposed project activities, outputs and outcomes) Sustainability <ul style="list-style-type: none"> Application includes a plan for sustaining or supporting the project beyond the initial grant 	40%

APPENDIX B – Assessment considerations for activities engaging with Aboriginal and/or Torres Strait Islander communities

Applicants proposing to engage with Aboriginal and Torres Strait Islander communities or deliver activities which relate, specifically or partially, to Aboriginal and Torres Strait Islander health, will be assessed against the following additional criteria:

- **Community engagement and benefit**
 - The proposed project demonstrates needs/priorities identified by the Aboriginal and Torres Strait Islander community(ies) or be a continuation of existing activity, project or service provision or address a gap in support or service provision, such as targeting a region/community of unmet need.
 - The proposed project demonstrates how it will deliver meaningful outcomes for the target Aboriginal and Torres Strait Islander community(ies) and result in benefits to the community(ies), which may be direct and immediate or indirect and gradual.
 - The target Aboriginal and Torres Strait Islander community(ies) supports the proposed project, has or will be involved in project planning and design, and will play a role in the delivery of the proposed activity.
- **Sustainability and transferability**
 - The proposed project shows how it can be sustained into the future beyond the funding period and demonstrates potential to achieve long term benefits to the health of Aboriginal and Torres Strait Islander peoples.
 - The proposed project shows potential for how the outcomes and learnings from the project have the potential to be adapted or applied in other contexts or settings specific to benefit Aboriginal and Torres Strait Islander peoples.
- **Building capability**
 - The proposed project demonstrates how Aboriginal and Torres Strait Islander peoples, communities, and organisations will develop relevant skills and capabilities through active partnerships and participation in the project.
- **Cultural competence**
 - The proposed project demonstrates a culturally safe approach, outlining how the applicant has or will work with and engage the community, in particular Aboriginal and Torres Strait Islander peoples, to ensure respectful and inclusive engagement, co-design and implementation of the proposed activities.