



Farm Excursion Checklist – For Schools

School	
Date and time	
Location (Address of farm or business)	
Onsite contact	
Travel details / parking information	
Excursion description and outcomes [complete]	<p>The excursion will connect the school with local growers or producers for students to:</p> <ul style="list-style-type: none"> • •
WH&S requirements (tick to acknowledge)	<ul style="list-style-type: none"> <input type="checkbox"/> Students will need closed in shoes, hats, sunscreen, water. <input type="checkbox"/> Students may be asked to use hand sanitiser, ear/hair nets, shoe covers. <input type="checkbox"/> Students may be walking on-farm through crops, uneven surfaces. <input type="checkbox"/> Students may be in close proximity to bodies of water. <input type="checkbox"/> Students may be in close proximity to roads and cane railway tracks, students may need to cross busy roads. <input type="checkbox"/> Students may be in close proximity to stationary and moving machinery. <input type="checkbox"/> Students may see cropping, packing sheds and production areas which may be operating. <input type="checkbox"/> Students may be touching, tasting fresh produce and will need to notify site of any food/nut allergies. <input type="checkbox"/> Bees, nuts and other insects/reptiles may be on farm. <input type="checkbox"/> School to bring first aid kit.

Media and consent

Photos of students on the farm may be taken for use by key *Pick of the Crop* stakeholders (e.g. Health and Wellbeing Queensland (HWQld); Bundaberg Fruit and Vegetable Growers; etc). Photos may be used on social media and will acknowledge the farm for their in-kind contribution. Please consider having parents sign a



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HWQld media consent forms prior to the excursion. If your school publishes any social media posts, please tag the farms 'Pick of the Crop', HWQld and other partners.

If there are any concerns, please notify the farm, partner or stakeholder.

Contact details for the excursion

Name	Company	Contact numbers (mobile and landline)	Email address

Run sheet

Time	From	To	Notes
			Arrive: Tour:

List any specific topics to be covered by the farm excursion

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Additional information that needs to be known:

Promoting a positive food culture in schools

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Location map [Insert/attached]

www.hw.qld.gov.au/pick-of-the-crop

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